



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2021	To	31 03 2022

Section A Reference and administration details

Charity name War Memorial Hall

Other names charity is known by New Quay War Memorial Hall

Registered charity number (if any) 503653

Charity's principal address Penmorfa, Aberaeron, Ceredigion

Postcode SA46 0PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ceredigion County Council	N/A	N/A	N/A
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal (Internal)	Louise Harries - Legal Services	Cyngor Sir Ceredigion, Penmorfa, Aberaeron, Ceredigion, SA46 0PA
Finance (Internal)	Duncan Hall/Chris Macey – Finance	Canolfan Rheidol, Llanbadarn Fawr, Aberystwyth, Ceredigion
Estates (Internal)	Andrew Harries – Estates Section	Cyngor Sir Ceredigion, Penmorfa, Aberaeron, Ceredigion, SA46 0PA

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Charity Commission Scheme 02/07/1975 as affected by a Charity Commission Scheme 09/12/1998
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	N/A as only one trustee but the Council as trustee appoints elected members to its Charity Trustee Committee which take decisions on behalf of the trustee.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>As described above, the trustee has a Charity Trustee Committee which is set up in the Council’s Constitution and which takes decisions for the trustee.</p> <p>All members of the Committee are provided with trustee training when being appointed to the Committee.</p> <p>Any decisions taken by the Committee are actioned by officers of the Council.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is the provision and maintenance of a village hall and recreation grounds for the use of the inhabitants of New Quay and the neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

To hold the land and buildings on trust for the purposes of a village hall and recreation grounds as above. The land and buildings held under this trust are the New Quay Memorial Hall and New Quay bowling green.

In relation to the land known as New Quay bowling green held under this trust, the land is leased out to the trustees of the New Quay Bowling Club on a 99 year lease dated 18/08/2003 which commenced on 01/04/2000. The lease was consented to by a Charity Commission Scheme dated 09/12/1998. The permitted use under the lease is use for the formal activities of a bowls club namely as a pavilion and bowling greens. This permitted use furthers the objects of the charity and are for the public benefit as use for bowls is a leisure/recreation occupation and would improve the conditions of life for those inhabitants that utilised the facility.

In relation to the land known as New Quay War Memorial Hall, the Hall is leased out to 'New Quay Memorial Hall' (charity number 1179995), a Charitable Incorporated Organisation ("the CIO"), on a 99 year lease dated, and commencing from, 10/02/2020. The permitted use under the lease is use for community based activities and other uses within the objects of the War Memorial Hall (Charity no. 503653) being use as a village hall for the use of the inhabitants of New Quay and the neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The above, fits well within the objects of the charity and therefore through the CIO leasing the property so that it can remain open the inhabitants of New Quay and the surrounding area can use the property which improves the conditions of life in New Quay.

As per the terms of the lease, the CIO must provide the trustee with an annual summary setting out the use that the property has been put to during the past 12 months and the current update is as follows:

*"Major renovation was required to bring the hall built in 1923 up to modern requirements including **d/g windows, doors, all new toilet facilities including disabled use and access. A new and insulated ground floor and ceilings, new kitchen, wiring, new heating, lighting, roof and solar panels, also complete redecoration both inside and outside.** The new committee applied for and were successful in receiving a grant of £223253.00 in 2019 to cover the cost of most of the hall renovation. Additional fundraising and donations provided a further £27424.00 towards the cost of the building work*

We provided a valuable community resource until the Hall was closed for full renovation work in early January 2020. This was followed by the Covid-19 National Lockdown in March 2020.

Meanwhile the builders continued working which effectively meant an extended closure of the Hall and completely halted normal income sources.

*The Hall renovations, **as shown above**, were completed by late February 2021, however Wales was still in lockdown, and there was no opportunity for use of the Hall facilities*

During March 2021 additional signage was installed to enable the Hall to be Covid-19 secure and prepared for reopening as soon as Government Guidance permitted.

Further lockdowns and restrictions meant limited use of the Hall due to social distancing, but the Hall was used for Polling on May 6th 2021. The New Quay Library was able to set up a click and collect system at the Hall, and small group events and meetings were restarted.

A new access ramp and safety railings were completed in October at the rear of the Hall, plus disabled parking facilities.

The New Quay Library is now fully operational and permanently located downstairs at the Hall. The old library in Uplands Square is now closed.

October, November, December 2021 bookings continued as below but with restricted numbers due to social distancing requirements

Weekly events at the Memorial Hall 2022

Mondays,

Pathfinder Programme - Family support services - 10 - 4pm. downstairs **will resume soon**

New Quay Town Council last Monday of month - downstairs. (Public may attend) will resume soon.

British Legion 6.30-7.30pm room 2
Cor Cei Main Hall will resume soon

Tuesdays,

Pathfinder programme - Family support services **will resume soon** and health visitor - 10 - 3pm. downstairs

Cross Inn WI crafts - 7 - 9pm weekly, main hall.

Wednesdays

Clonc - Welsh conversation - every Wednesday 10 - 12 main hall

Arts4Wellbeing – crafts , 2 – 4 main hall

WI Seaside Sisters - meets 3rd. Thursday monthly 7 - 9pm **upstairs**

Thursdays,

Yoga, 9:45 am - main hall.

New Quay Camera Club meets monthly on Thursday evenings - will resume soon.

Fridays

New Quay Community Market - Fridays 10.00 - 12.30 pm - will be reopening as soon as restrictions are lifted.

Saturdays

Junior football training 5:30pm **will resume soon**

Saturdays and Sundays - available for birthday parties, special events, meetings, etc. Numbers currently limited to 30 (as of Jan.2022).

Snooker Club available daily downstairs 9am - 9pm

Whilst the charity when making decisions do act for the benefit of the charity and the public it has not specifically reviewed the Charity Commission's guidance entitled 'Public benefit: reporting (PB3)' at its Charity Trustee Committee meetings and cannot confirm that all members of the Charity Trustee Committee have read the guidance especially as some members will be new to the Committee therefore the charity intends to circulate the guidance (both PB3 and PB2) to the

members of its Committee at the next meeting and will reference the same in future decision making.

Additional details of objectives and activities (Optional information)

The trustee notes and praises the contribution made by its tenants of the Bowling Club and New Quay Memorial Hall in continuing to operate facilities for the benefit of the inhabitants of New Quay as per the objectives of the charity.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As the bowling green and Memorial Hall are leased out then the charity has little input into the sites on a day-to-day basis however the leases remain and the permitted uses (as can be seen from Section C above) provide facilities to the beneficiaries of the charity as per its objects.

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Section E Financial review

Brief statement of the charity's policy on reserves

N/A – no reserves policy.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

None.

Section F Other optional information

None.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date